

PHOENIX YOUTH AND FAMILY SERVICES, INC

FINANCIAL STATEMENT

JUNE 30, 2019

PHOENIX YOUTH AND FAMILY SERVICES, INC
JUNE 30, 2019

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SEARCY & ASSOCIATES, LLC
CERTIFIED PUBLIC ACCOUNTANTS

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INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of
Phoenix Youth and Family Services, Inc.

Report on the Financial Statements

We have audited the accompanying financial statements of Phoenix Youth and Family Services, Inc. (a nonprofit organization), which comprise the statement of financial position as of June 30, 2019, and the related statements of activities, changes in net assets, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Phoenix Youth and Family Services, Inc. as of June 30, 2019, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated October 21, 2019, on our consideration of Phoenix Youth and Family Services, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Phoenix Youth and Family Services Inc.'s internal control over financial reporting and compliance.



Searcy & Associates, LLC

Searcy & Associates, LLC

Monticello, Arkansas

October 21, 2019

PHOENIX YOUTH AND FAMILY SERVICES, INC.
STATEMENT OF FINANCIAL POSITION
JUNE 30, 2019

ASSETS

Current Assets

Cash	\$ 547,436
Investments	171,362
Accounts Receivable	46,103
Grants Receivable	36,507
Prepaid Expenses	<u>1,558</u>

Total Current Assets 802,966

Property and Equipment

Buildings and Improvements	652,050
Furniture, Fixtures & Vehicles	818,724
Less: Accumulated Depreciation	<u>(1,108,682)</u>

Total Property and Equipment 362,092

Other Assets

Deposits	<u>865</u>
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Total Assets \$ 1,165,923

LIABILITIES AND NET ASSETS

Current Liabilities

Accounts Payable	\$ 10,239
Payroll Liabilities	3,509
Accrued Salaries	<u>17,632</u>

Total Current Liabilities 31,380

Net Assets

Without Donor Restrictions 1,137,663

Total Liabilities and Net Assets \$ 1,165,923

See notes to financial statements.

PHOENIX YOUTH AND FAMILY SERVICES, INC.
STATEMENT OF ACTIVITIES
JUNE 30, 2019

	<u>Without Donor Restrictions</u>
Revenue, Gains and Other Support	
Contracted Services	\$ 553,242
Grants	302,075
Contributions	63,300
Rent Income	2,400
Investment Income	42
Interest Income	<u>4,382</u>
Total Revenue, Gains, and Other Support	925,441
Expenses	
Program Services	
Family Violence Prevention	46,493
Regional Prevention Provider	75,888
Juvenile Justice	497,996
Innovation	56,777
Compass Rose Collaborative	44,422
Rockefeller	<u>67,564</u>
Total Program Services	789,140
Supporting Services	
Management and General	<u>206,433</u>
Total Supporting Services	206,433
Total Expenses	<u>995,573</u>
Change in Net Assets	(70,132)
Net Assets at Beginning of Year	<u>1,204,675</u>
Net Assets at End of Year	<u>\$ 1,134,543</u>

See notes to financial statements.

PHOENIX YOUTH AND FAMILY SERVICES, INC.
STATEMENT OF FUNCTIONAL EXPENSES
JUNE 30, 2019

	Supporting Services	Program Services					
		Family Violence Prevention	Regional Prevention Provider	Juvenile Justice	Innovation	Compass Rose Collaborative	Rockefeller
Total	\$523,917	\$29,555	\$50,134	\$208,878	\$22,831	\$31,239	\$46,863
Salary	\$134,417	7,099	13,537	74,511	1,786	2,446	8,992
Fringe Benefits	19,743	0	805	1,060	0	120	5,400
Professional Services	5,816	938	3,463	14,013	4,726	2,746	0
Travel	1,379	0	0	30,846	73	3,375	0
Rent	34,294	0	0	16,216	0	0	0
Utilities	16,216	0	0	322	0	0	0
Advertising	1,928	1,506	0	4,624	24,848	2,686	0
Staff Development	42,485	3,672	3,677	20,986	0	747	4,700
Supplies	34,526	3,022	1,848	17,907	0	0	0
Telephone/Internet	24,913	0	1,100	380	0	0	0
Meals	1,233	101	0	0	0	337	409
Miscellaneous	2,416	101	9	0	0	100	0
Insurance	43,840	500	1,032	31,382	0	626	801
Dues & Subscriptions	1,967	100	130	897	0	0	209
Subcontract	41,397	0	0	39,378	2,019	0	0
Vehicle Expenses	1,366	0	0	1,068	0	0	0
Repairs and Maintenance	14,193	0	100	3,941	0	0	0
Youth Activities	5,649	0	0	5,155	494	0	190
Taxes - Other	2,219	0	0	0	0	0	0
Depreciation Expense	30,318	0	0	25,535	0	0	0
Office Expense	4,116	0	53	897	0	0	0
	<u>\$995,573</u>	<u>\$46,493</u>	<u>\$75,888</u>	<u>\$497,996</u>	<u>\$56,777</u>	<u>\$44,422</u>	<u>\$67,564</u>
	\$206,433						

See notes to financial statements.

PHOENIX YOUTH AND FAMILY SERVICES, INC.
STATEMENT OF CASH FLOW
JUNE 30, 2019

Cash Flows from Operating Activities	
Increase/(Decrease) in Net Assets	\$ (70,132)
Adjustments to Reconcile Change in Net Assets to Net Cash Used by Operating Activities:	
Depreciation	30,318
(Increase)/Decrease in:	
Receivables	(13,153)
Prepaid Expenses	5,244
Increase/(Decrease) in:	
Accounts Payable	(6,802)
Payroll Liabilities	377
Accrued Salaries	<u>(2,607)</u>
Net Cash Used/(Provided) by Operating Activities	<u>(56,755)</u>
Cash Flows from Investing Activities	
Receipts of Interest and Dividends Reinvested	<u>(3,912)</u>
Net Cash Used/(Provided) by Investing Activities	<u>(3,912)</u>
Net Decrease in Cash	(60,667)
Cash at Beginning of Year	<u>608,103</u>
Cash at End of Year	<u>\$ 547,436</u>

See notes to financial statements.

PHOENIX YOUTH AND FAMILY SERVICES, INC.
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organization and Nature of Activities

Phoenix Youth and Family Services, Inc was formed in March 1995, as a private, nonprofit corporation under Section 501(c)(3) of the Internal Revenue Code. The Organization was developed to serve the needs of youth and families in the Tenth Judicial District, which includes Ashley, Bradley, Chicot, Desha, and Drew counties.

The following is a brief description of programs which are administered by Phoenix Youth and Family Services, Inc.

Comprehensive Juvenile Justice

To promote safety of children by empowering families by providing skills to enable them to interact positively with school officials about school safety, establish rapport with police, encourage development of neighborhood patrols, organize and train mentors for positive relationship development.

Family Violence Prevention/Services

Subgrantee for Arkansas Department of Finance and Administration to serve those individuals in Ashley, Chicot, and Desha counties that are covered under the Domestic Abuse Act of 1991.

Prevention Resource Center

Program development addresses the following issues: development of responsible and healthful behavior, examining issues surrounding drug violence, education toward the types and effects of substances; prevention and treatment of abuse, develop drug curriculum and teaching strategies, and develop a resource referral system.

Compass Rose Collaborative

A national collaboration funded by federal grants targeting young adults ages 18 through 24 currently in the criminal justice system. The program is designed to assist in improving education and employment for this target group by providing support services, legal services, work readiness and educational services.

Winthrop Rockefeller Foundation

The Grant is intended to support the Organization's mission to strengthen economic outcomes in Southeast Arkansas.

Method of Accounting

The financial statements of the Organization have been prepared utilizing the accrual basis of accounting and accordingly reflect all significant receivable, payable, and other liabilities.

PHOENIX YOUTH AND FAMILY SERVICES, INC.
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Organization and Nature of Activities (Continued)

Basis of Presentation

The Organization reports information regarding its financial position and activities according to two classes of net assets that are based upon the existence or absence of restrictions on use that are placed by its donors: net assets without donor restrictions and net assets with donor restrictions.

Net assets with donor restrictions are subject to donor-imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, such as those that the donor stipulates that resources be maintained in perpetuity.

Net assets without donor restrictions are resources available to support operations and not subject to donor restrictions. The only limits on the use of net assets without donor restrictions are the broad limits resulting from the nature of the Organization, the environment in which it operates, the purposes specified in its corporate documents and its application for tax-exempt status, and any limits resulting from contractual agreements with creditors and others that are entered into in the course of its operations.

Accounts Receivable

Accounts Receivable represent amounts that have been billed under agency contracts but not collected as of the financial statements. All accounts receivable represent amounts owed by state governmental agencies. Accounts receivable are stated at the amount management expect to be collected from the outstanding balance. As of June 30, 2019, management has determined, based on historical experience, that all amounts are fully collectible and no allowance for doubtful accounts is necessary.

Property and Equipment

Property & Equipment acquisitions in excess of \$1,000 and all expenditures for repairs, maintenance, renewals, and betterments that materially prolong the useful lives of assets are capitalized. Property and equipment are recorded on the books at cost or, if donated, at the approximate fair value at the date of the donation. Depreciation is computed using the straight-line method.

Compensated Absences

Full time employees are entitled to paid vacation depending on the length of service and other factors. Accrued vacation pay at June 30, 2019, was deemed immaterial and not accrued.

Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires that management make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

PHOENIX YOUTH AND FAMILY SERVICES, INC
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Organization and Nature of Activities (Continued)

Cash and Cash Equivalents

For purposes of the statements of cash flows, the Organization considers all highly liquid investments available for current use with an initial maturity of three months or less to be cash equivalents.

Financial Instruments and Fair Value Measurements

The Council's financial instruments consist of a money market account and mutual fund accounts, both of which are measured at fair value in the statement of financial position. The fair value is determined by the instruments' net asset values (NAVs), which are Level 1 measurements in the hierarchy of fair value measures because the fair values are readily determinable fair values (that is, the instruments can be traded at the measurement date at their published NAVs).

Income Taxes

Phoenix Youth and Family Services, Inc is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code and therefore has made no provision for federal income taxes in the accompanying financial statements. In addition, the Organization has been determined by the Internal Revenue Service not to be a "private foundation" within the meaning of Section 509(a) of the Internal Revenue Code. There was no unrelated business income for 2019.

Functional Expenses

The costs of providing various programs and other activities have been summarized on a functional basis in the Statement of Activities. The Statement of Functional Expenses presents the natural classification of expenses by function. Accordingly, certain costs have been allocated to the programs and supporting services benefitted. The expenses that are allocated include occupancy and depreciation. Personnel costs, professional services, office expenses, information technology, insurance and other are allocated on the basis of estimates of time and effort. Directly identifiable expenses are charged to programs and supporting services. Management and general expenses included those expenses that are not directly identifiable with any other specific function but provide for the overall support and direction of the Organization.

Subsequent Events

Subsequent events were evaluated through October 21, 2019, which is the date the financial statements were available to be issued.

NOTE 2: DESCRIPTION OF LEASING AGREEMENT

All facilities presently used are leased under one year agreements.

NOTE 3: CONCENTRATION OF CREDIT RISK AND ECONOMIC DEPENDENCY

Phoenix Youth and Family Services, Inc. maintains bank accounts at several banks. Accounts at these institutions are insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000. All cash balances were fully insured at June 30, 2019.

PHOENIX YOUTH AND FAMILY SERVICES, INC
 NOTES TO FINANCIAL STATEMENTS
 JUNE 30, 2019

NOTE 4: RELATED PARTY TRANSACTIONS

The Organization leases space from the husband of the Executive Director, a related party. Lease payments were \$1,000 per month for the year ended June 30, 2019. The total lease payments for the year were \$12,000.

NOTE 5: INVESTMENTS

Investment securities are carried at fair value based on quoted prices in active markets (all Level 1 Measurements) and consist of the following at June 30, 2019:

	<u>Historical Cost</u>	<u>Fair Value</u>	<u>Level 1 Fair Value</u>
Non-Qualified Deferred Annuity			
Fixed Accounts	\$159,453	\$166,848	\$166,848
Government Money Market	<u>4,367</u>	<u>4,514</u>	<u>4,514</u>
	<u>\$163,820</u>	<u>\$171,362</u>	<u>\$171,362</u>

The following summarizes the investment income in the statement of activities:

Interest and Dividends	\$3,744
Unrealized (Losses) Gains	<u>42</u>
	<u>\$3,786</u>

NOTE 6: RETIREMENT PLAN

The Organization maintains a defined contribution plan under IRS Code Section 401(k). The Organization provides a schedule of matching depending on the amount of the employee's contribution. Total expense for retirement matching for the year ended June 30, 2019, was \$9,330.

NOTE 7: AVAILABILITY AND LIQUIDITY OF FINANCIAL ASSETS

The following represents the Association's financial asset at December 31, 2019.

	<u>2019</u>
Financial assets at year end:	
Cash and cash equivalents	\$547,436
Accounts receivable	46,103
Grants receivable	36,507
Investments	<u>171,362</u>
	801,408
Less amounts not available to be used within one year:	
Board designated savings	<u>171,362</u>
Financial assets available to meet general expenditures over the next twelve months	<u>\$630,046</u>

PHOENIX YOUTH AND FAMILY SERVICES, INC
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019

NOTE 8: CHANGE IN ACCOUNTING PRINCIPLE

On August 18, 2016, FASB issued Accounting Standards Update (ASU) 2016-14, *Not-for-Profit Entities (Topic 958) - Presentation of Financial Statements of Not-for-Profit Entities*. The ASU addresses the complexity and understandability of net asset classification, deficiencies in information about liquidity and availability of resources, and the lack of consistency in the type of information provided about expenses and investment return. The Organization has implemented ASU 2016-14 and has adjusted the presentation in these financial statements accordingly.

The new standards change the following aspects of the Organization's financial statements:

- The temporarily restricted and permanently restricted net asset classes have been combined into a single net asset class called net assets with donor restrictions.
- The unrestricted net asset class has been renamed *net assets without donor restrictions*.
- The financial statements include a new disclosure about liquidity and availability of resources. (Note 7)

SUPPLEMENTARY INFORMATION

PHOENIX YOUTH AND FAMILY SERVICES, INC.
SUPPLEMENTAL DATA SHEET
JUNE 30, 2019

Phoenix Youth and Family Services, Inc.
P.O. Box 654
Crossett, AR 71635-0654
Federal ID # 71-0778516
Phone (870) 364-1676

Christie Lindsey, Executive Director
Christie Lindsey, Contact Person

PHOENIX YOUTH AND FAMILY SERVICES, INC
 SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
 FOR THE YEAR ENDED JUNE 30, 2019

Federal Grantor/Program or Cluster Title	Federal CFDA Number	Pass-through Grantor and Number	Federal Expenditures
United States Department of Justice			
Crime Victim Assistance	16.575	Arkansas Department of Finance and Administration, 180791-16OTP	\$ 1,459
Total United States Department of Justice			\$ 1,459
Department of Labor			
Reentry Employment Opportunities	17.270	FHI 360,102451.001.001	\$ 44,423
Total Department of Labor			\$ 44,423
Department of Health and Human Services			
Family Violence Prevention and Services/ Domestic Violence Shelter and Supportive Services			
Family Violence Prevention and Services/ Domestic Violence Shelter and Supportive Services	93.671	Arkansas Department of Finance and Administration, 170791-17FG	\$ 18,261
Family Violence Prevention and Services/ Domestic Violence Shelter and Supportive Services	93.671	Arkansas Department of Finance Administration, 180791-18FG	<u>35,266</u>
Total Family Violence Prevention and Services/Domestic Violence Shelter and Supportive Services			\$ 53,527
Block Grants for Prevention and Treatment of Substance Abuse	93.959	University of Arkansas at Little Rock, RA17145245	<u>95,014</u>
Total Department of Health and Human Services			\$148,541
Total Expenditures of Federal Awards			<u>\$194,423</u>

PHOENIX YOUTH AND FAMILY SERVICES, INC
 SCHEDULE OF EXPENDITURES OF STATE AWARDS
 FOR THE YEAR ENDED JUNE 30, 2019

	<u>Award Amount</u>	<u>Award Expended</u>
<u>Arkansas Department of Human Services</u>		
Division of Youth Services		
Community Based Sanctions - Division of Youth Services	\$ 83,695	\$ 83,695
Community Programs Juvenile Detention Centers	465,414	465,414
Other- General Revenue	<u>12,082</u>	<u>12,082</u>
Total	<u>\$ 561,191</u>	<u>\$ 561,191</u>

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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Board of Directors
Phoenix Youth and Family Services, Inc.
Crossett, Arkansas

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Phoenix Youth and Family Services, Inc. (a nonprofit organization), which comprise the statement of financial position as of June 30, 2019, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 21, 2019.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Phoenix Youth and Family Services, Inc.'s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Phoenix Youth and Family Services, Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of Phoenix Youth and Family Services, Inc.'s internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Phoenix Youth and Family Services, Inc.'s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Searcy & Associates, LLC
Monticello, Arkansas
October 21, 2019